**Ohio Office of Criminal Justice Services**

**QUARTERLY SUBGRANT REPORT**

A. Subgrant No: 2009-JG-A01-XXXX

B. Subgrant Title: Drug Task Force

C. Period Ending Date: 12/31/09

D. Initial Paymt Request $ _____________ Max 15% of OCJS

Payment Request $ _____________

Final Report

F. Subgrantee: ____________________________

G. Impl. Agency ____________________________________

**G. Budget**

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>50000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Consultants</td>
<td></td>
<td>0.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Travel</td>
<td>500.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>5000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Supplies</td>
<td>250.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Other Costs</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Confidential Funds</td>
<td>10000.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Indirect Costs</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Cost</strong></td>
<td>$65,750.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

M. Fund Distribution

<table>
<thead>
<tr>
<th>Distribution</th>
<th>Approved Budget</th>
<th>Prior YTD Expenditures</th>
<th>Current Expenditures</th>
<th>Total YTD Expend.</th>
<th>Unpaid Obligations</th>
</tr>
</thead>
<tbody>
<tr>
<td>OCJS</td>
<td>49312.50</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>Local Match</td>
<td>16437.50</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>In-Kind Match</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Cost</strong></td>
<td>$65,750.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

N. Cash Position

<table>
<thead>
<tr>
<th>OCJS Funds</th>
<th>Local/State Match</th>
<th>O. Project Income</th>
<th>Forfeitures</th>
<th>Interest</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Earned (+)</td>
<td>3862.50</td>
<td>122.87</td>
<td></td>
</tr>
<tr>
<td>YTD Receipts</td>
<td></td>
<td>Expended (-)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>VTD Expenditures</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash on Hand (3)</td>
<td>$0.00</td>
<td>$0.00</td>
<td>Balance</td>
<td>$3,862.50</td>
<td>$122.87</td>
</tr>
</tbody>
</table>

P. STATUS OF OBJECTIVES-PLEASE DESCRIBE THE PROGRESS TOWARD THE OBJECTIVES FOR THE PROJECT.

Q. OBSTACLES & SUCCESSES-DESCRIBE ANY IMPLEMENTATION ISSUES ENCOUNTERED AND PROJECT ACCOMPLISHMENTS.

R. CERTIFICATION & SIGNATURE. I certify that all information and transactions reported above are accurate and have been made in compliance with all applicable statutes and regulations, and in accordance with the approved subgrant award and budget per OCJS.

Typed Name & Title of Designated Official: ____________________________

Signature of Designated Official: ____________________________ Date: ____________________________

OCJS Use Only Report Approved By: ____________________________ Date: ____________________________

Notes:

1. Must attach justification to support initial payment request
2. Use only if project has unpaid invoices at the end of the subgrant period.
3. Federal guidelines requires cash on hand to be kept at a minimum and expended ASAP.

Report Effective 01/2003 Office of Criminal Justice Services, 1970 West Broad St., Columbus, OH 43223
# PROJECT INCOME WORKSHEET-TOTAL BUDGET METHOD

## SUBGRANT NUMBER

## SUBGRANT TITLE

---

### CURRENT SUBGRANT FEDERAL FUNDING PERCENTAGE:

A. Total Task Force Operating Budget (include all costs contributed to the task force: personnel, consultants, travel, equipment, supplies, other costs, etc.)
   
   $1,000,000.00

B. TOTAL OCJS PROJECT COSTS: (Federal and Match)
   
   $100,000.00

### OCJS/FEDERAL DOLLARS:

B. OCJS/FEDERAL DOLLARS:
   
   $75,000.00

LOCAL MATCH:

$25,000.00

---

### TOTAL CURRENT INCOME RECEIVED FROM DRUG TASK FORCE ACTIVITY:

C. Total Forfeitures Received during current period:
   
   $50,000.00

D. Other Income Receive during current period:
   
   $1,500.00

E. Total Current Project Income Received during current period:

   Line C plus Line D

   $51,500.00

   Carry Line C forward to the OCJS current Semi-Annual performance report; pg.8 "Criminal Assets Forfeited"

### Calculation of current federal funding percentage:

F. Calculation of current federal funding percentage:

   Line B divided by Line A

   10.00%

### Calculation of OCJS/FEDERAL portion of current Quarter Receipts:

G. Calculation of OCJS/FEDERAL portion of current Quarter Receipts:

   Line E times Line F

   $5,150.00

### Current Quarter Receipts minus local match:

H. Current Quarter Receipts minus local match:

   Line G times 75%

   $3,862.50

   Carry Line H forward to the "Project Income Received" section of the OCJS Quarterly Subgrant Report, this is the accounting amount for which your project will need to report expenditures to OCJS until all funds are expended.