**Ohio Office of Criminal Justice Services**

**QUARTERLY SUBGRANT REPORT**

A. Subgrant No: 2009-JG-A01-XXXX

B. Subgrant Title: Drug Task Force

C. Period Ending Date: 6/30/09

D. Initial Paymt Request $ _____________ Max 15% of OCJS

E. Impl. Agency ________________________________

F. Subgrantee: ________________________________

G. Budget Cost Categories

| Personnel | 50000.00 | 0.00 |
| Consultants | 0.00 |
| Travel | 500.00 | 0.00 |
| Equipment | 5000.00 | 0.00 |
| Supplies | 250.00 | 0.00 |
| Other Costs | 0.00 |
| Confidential Funds | 10000.00 | 0.00 |
| Indirect Costs | 0.00 |

Total Cost $65,750.00

H. Approved Budget

| OCJS | 49312.50 | 0.00 |
| Local Match | 16437.50 | 0.00 |
| In-Kind Match | 0.00 |

Total Cost $65,750.00

I. Prior YTD Expenditures

| OCJS Funds | 0.00 |
| Local/State Match | 0.00 |
| Unpaid Obligations (2) | 0.00 |

Total YTD Expend. $0.00

J. Current Expenditures

K. Total YTD Expenditures

| Total YTD Expend. | 0.00 |
| Unpaid Obligations (2) | 0.00 |

Total Cost $0.00

L. Unpaid Obligations

M. Fund Distribution

| OCJS Funds | 0.00 |
| Local/State Match | 0.00 |
| Unpaid Obligations (2) | 0.00 |

Total YTD Expend. $0.00

N. Cash Position

| OCJS Funds | 0.00 |
| Local/State Match | 0.00 |
| Unpaid Obligations (2) | 0.00 |

Total YTD Expend. $0.00

O. Project Income

| Earned (+) | 963.75 |
| Forfeitures | 100.00 |
| Interest | 0.00 |
| Other | 0.00 |

Forfeitures $963.75

P. STATUS OF OBJECTIVES—PLEASE DESCRIBE THE PROGRESS TOWARD THE OBJECTIVES FOR THE PROJECT.

Q. OBSTACLES & SUCCESSES—DESCRIBE ANY IMPLEMENTATION ISSUES ENCOUNTERED AND PROJECT ACCOMPLISHMENTS.

R. CERTIFICATION & SIGNATURE. I certify that all information and transactions reported above are accurate and have been made in compliance with all applicable statutes and regulations, and in accordance with the approved subgrant award and budget per OCJS.

Typed Name & Title of Designated Official: ________________________________

Signature of Designated Official: ________________________________ Date: ___________

OCJS Use Only Report Approved By: ________________________________ Date: ___________

Notes:

1. Must attach justification to support initial payment request
2. Use only if project has unpaid invoices at the end of the subgrant period.
3. Federal guidelines requires cash on hand to be kept at a minimum and expended ASAP.

Report Effective 01/2003 Office of Criminal Justice Services, 1970 West Broad St., Columbus, OH 43223
## PROJECT INCOME WORKSHEET - TOTAL BUDGET METHOD

**SUBGRANT NUMBER**

**SUBGRANT TITLE**

### CURRENT SUBGRANT FEDERAL FUNDING PERCENTAGE:

- **A.** Total Task Force Operating Budget (include all costs contributed to the task force: personnel, consultants, travel, equipment, supplies, other costs, etc.)
  - $1,000,000.00

- **B.** OCJS/FEDERAL DOLLARS:
  - $75,000.00

- **LOCAL MATCH:**
  - $25,000.00

### TOTAL CURRENT INCOME RECEIVED FROM DRUG TASK FORCE ACTIVITY:

- **C.** Total Forfeitures Received during current period:
  - $10,500.00

- **D.** Other Income Receive during current period:
  - $2,350.00

- **E.** Total Current Project Income Received during current period:
  - $12,850.00

  Carry Line C forward to the OCJS current Semi-Annual performance report; pg.8 "Criminal Assets Forfeited"

- **F.** Calculation of current federal funding percentage:
  - Line B divided by Line A

  - 10.00%

- **G.** Calculation of OCJS/FEDERAL portion of current Quarter Receipts:
  - Line E times Line F

  - $1,285.00

- **H.** Current Quarter Receipts minus local match:
  - Line G times 75%

  - $963.75

  Carry Line H forward to the "Project Income Received" section of the OCJS Quarterly Subgrant Report, this is the accounting amount for which your project will need to report expenditures to OCJS until all funds are expended.